

Hugo and Oneka PTA - Meeting Minutes - **DRAFT**

November 26, 2018 - 6:00pm

Oneka Media Center

Call to order: 6:00 on the dot!

Quorum met!

Board Members and District Attendees in Attendance: Jason Healy - Hugo Principal, Terry Dahlem - Oneka Principal, Angela Thompson - President, Cassandra Gomez - Vice President, Katie Jones - Secretary, Toni Brandvold - Treasurer, Lauren Schleicher - Treasurer

PTA Member Attendees: Ethan Carruthers, Christi Anthony, Kari Milhofer, Katie Solem, Melissa Stuessy, Stephanie Lohmann, Nicole Schmid, Jen Larson

Non Member Attendees: Amy Corner, Michelle Allshouse

- **President's Welcome & Introductions**
- **Secretary's Report**
 - meeting minutes now posted on current PTA website as "DRAFT" shortly after meetings
 - this allows parents/teachers access to current information before it becomes outdated/not applicable after approval the following month
 - changed/updated (if needed) and reposted after approval
 - approved October meeting minutes
 - Angela Thompson made a motion; Michelle Allshouse seconded
 - October minutes approved!
- **Treasurer's Report**
 - Still finalizing Cherrydale Farms numbers/payments, but above projected \$25,000 budget!
 - Terry Dahlem motioned; Angela Thompson seconded
 - Approved!
- **Principals' Reports**
 - Jason Healy (Hugo)
 - Hugo/Oneka Strategic Planning
 - Met end of October
 - 24 people including parents, staff, and two 5th grade students
 - Worked tirelessly on our school's mission statement
 - had to be unanimous
 - long but has to meet specific criteria
 - Draft Mission Statement

The mission of Hugo and Oneka Elementary, a trusted leader in student-driven, innovative education, as part of a growing,

thriving, tight-knit community that acknowledges our past and embraces our future, is to empower lifelong learners in a loving, compassionate, inviting environment where all feel safe to explore and take risks, by fostering:

- A climate that celebrates and respects diverse people and ideas
- Curious, passionate and confident students who advocate for their own learning
- Social and emotional health and wellness
- Educational opportunities that are authentic, compelling, and relevant
- Active engagement in local and global citizenship
- Tactics/Action Team (about 10 people on each team)
 - Met in early November
 - Working on logistics of how to put tactics into place
 - Tactics
 - We will ensure students discover and actively pursue their passions.
 - We will ensure the social and emotional well-being of our students and other members of the school community.
 - We will ensure students are immersed in authentic and unique experiences that honor diversity and serve our community and world.
 - Reach out to Jason/Terry if interested in joining (still early)
- Kindergarten Information
 - K teachers met with 5 area preschools to work on building bridges
 - preschool teachers asked about bringing pre-k students to Hugo for a tour during the school day
 - working to feel more cohesive- community building, professional development, collaborative inquiry
- Terry Dahlem (Oneka)
 - Started roller-skating in PE
 - started as an all-school reward party
 - evolved into PE unit
 - 3 lessons for each student
 - not in curriculum, but promoting lifelong activities
 - awesome that it randomly coincides with PTA sponsored Roller-Skating event this week
 - thinking that this will significantly increase the attendance
 - \$9.00 donation asked
 - many paid own donation and sponsored others
 - cost of \$5,600, but Terry thinks it will be covered
 - Piggy-backed on Jason's report about the Strategic Planning
 - showed us the district's link to the strategic and facility so that we can be informed
 - link to [Hugo/Oneka Strategic Plan](#)

- [District Facility Plan](#)
- Terry is serving on the district's facilities' planning committee
 - working on needs, not necessarily solutions
 - prioritizing needs
 - how come to solutions?
 - what will community support?
 - Dr. K - hoping that this will be brought to school board by the end of the school year
 - potential bond next fall/following spring
- Election Day
 - building open - feels vulnerable with school open and so many people coming in and out of the building all day long
 - county assigns voting locations; not school district's decision
 - some schools (in other districts) were not in session
 - teacher workday
 - if concerned, contact school board members
 - Ellen Fahey or Deb Beloyed
 - encourage to move the date teacher's work day to election day when planning calendar
 - can be challenging for parents to have a nonschool day mid-week
- Ashland Production - "Press Start"
 - two full casts (orange and white)
 - did open up to some second grade students
 - thanked PTA for support for this awesome partnership
- Long-Lake - Fifth grade field trip
 - split in two different groups this year
 - 1st - Dec. 17-19; 2nd - 19-21st
 - amazing how much the 5th grade students look forward to and cherish this extended trip
 - thanked PTA and ed. foundation for additional support

5. President's Report

- Casino Night - Friday, March 29th at American Legion in Hugo
 - meeting Saturday at Caribou in downtown WBL at 11:00
 - looking for people to form a committee to begin planning
 - brand new event - opportunity to help inspire and form
 - please contact Angela Thompson - angela021774@gmail.com if interested in helping!
- Thanked Katie Jones, PTA Secretary, for all of her hard work

6. Committee Chair Reports

- Fall Fundraiser - Katie Solem
 - still working all of the odds and ends, but profits ~\$27,750
 - about \$3,000 direct donations
 - Thanks to Krisi Beck for all of her help!

- Looking for a new chair - Katie Solem can help, but as a teacher, needs help!
 - Well-oiled machine, plans in place
 - looking to have filled by early spring
 - please connect with Katie Solem or Kristi Beck if interested
- Oneka Book Fair - Kari Milhofer
 - Success!
 - Sold out of many titles and needed Scholastic to restock
 - ~\$12,500 in sales
 - we get more than 50%
 - projected around \$7,000 in Scholastic Dollars
 - can use for classroom/teacher book support
 - 3rd grade math day - increased sales
 - due to high turnout - splitting into two days next year
 - talked about scheduling class times for visiting the book fair, if the events coincide next year
 - working on planning dates for next year
 - will work with Terry about school calendar
- Box Tops - Katie Solem
 - \$426.50 check to come
 - running a contest in December/January
 - sledding party to winning class and principal (weather permitting)
 - Hugo students bussed over to Oneka to join @ sledding hill
 - winners' announced beginning of February
 - next submission early March
- Bingo Night (February 1st) - Stephanie Lohmann
 - Looking for committee emails from last year (Angela found)
 - Krista Kook was last year's chair
 - keeping food shelf/candy bar donations
 - Suggestion to hand out Bingo cards; buy a second (so not hoarded)
 - Stephanie to reach out to last year committee members and passed around a sign-up for more help
 - email Stephanie at eslohmamm@msn.com, if interested in helping
- Hugo Book Fair (February 4th-7th)
 - Sue Olsen and Nicole Schmid current chairpeople
 - Last year (kids graduating from elementary)
 - looking for new chairs to shadow this year
 - Katie Jones and Lauren Schleicher volunteered
 - usually earns \$6,000-\$8,000
 - Donuts with Dad (success last year; not sure if will do again)
 - food/drinks donated from Kwik Trip; very successful
 - Dinosaur theme
 - We all can't wait to see Mr. Healy dressed up to promote!
- Casino Night (March 29th) - Angela Thompson
 - see President's report above (meeting Saturday 12/1 to start planning)
- Yearbook - Michelle Allshouse

- price \$17.00 (same as last year)
- optional upgrades
- cover deadline this week
- April 8th big deadline
- Asked for class lists so can work on portrait pages
 - email Kristy Rockford
- need photos, photos, photos!!!
 - encouraging teachers to take photos to capture the year
 - Jason sent out a shared folder to teachers - please add to this!
- contracted to sell 751 copies; sold 774 last year
- working with 5th grade teachers to help those in need - PTA would like to help support to make sure each 5th grade student gets a yearbook
- projected income; not set as a fundraiser, but some money to work with
- Nicole Schmid offered to help setting up an isd.624 email to access Google drive (photos)
- Color Run (May 4th) - Jen Larson
 - shadowed Deb Beloyd last year and feels fairly confident, but needing another person to help launch/organize
 - needs somebody to help within the school day to collect money and update posters
 - working to create a plan
 - looking for someone to also help with calling businesses for sponsorships
 - Jen did alone last year and got quite a few, but could potentially get more donations with a second person calling

7. Funding Requests

- Hannah Allen - Oneka Music - Music Conference in February
 - PTA board resolved
 - reimbursement check to come from PTA classroom support
- Amy Corner - 2nd Grade Oneka - bussing to Keystone Senior Center
 - fall difficult to walk (kids still young; weather can be challenging)
 - safety
 - great experience
 - play games; read books
 - cross-generational
 - great community building
 - exposure for our school
- Amy brought a request from Deb Thibault
 - Oneka school-wide book - "Because Of Winn-Dixie"
 - ~\$750 - a book for every student plus each teacher
 - Jason suggested we approve up to \$800
- Jason Healy made a motion to approve both Amy and Deb's requests; Angela Thompson seconded
- Both requests approved!

8. PTA in the Digital Age

- Website - Lauren Schleicher
 - Research Findings
 - Weebly
 - \$96-140 annual fee
 - maintenance fee
 - Google Site - domain?
 - resources for support
 - Nicole Schmid will investigate
 - Michelle Allshouse- thought a domain is about \$12
 - Shared findings from Lincoln Elementary PTA website (use Weebly)
 - help clarify for parents
 - goals
 - purpose
 - what do with money??
 - location map
 - meeting dates
 - board and minutes
 - volunteer button
 - time, talents, tangible
 - donation button
 - PayPal - look into fee
 - fundraisers
 - social events
 - additional links
 - lunch menu
 - school website
 - district website
 - FeePay
 - Logistics
 - visuals
 - assistance in getting this built
 - Ethan Carruthers - has time; expertise from wife
 - Michelle Allshouse - willing to help with her expertise
 - reaching out to chairpeople and volunteers to supply information
 - Terry suggested using a platform that is most comfortable to those designing (fee is nominal)
 - PTA is HAPPY to support!
- Like us on Facebook!
 - Search for “Hugo/Oneka Elementary PTA”
 - updating as needed
 - looking for PTA event photos

9. Open Forum - nothing brought up/discussed

Notes/Reminders:

- Roller-Skating - THIS Thursday from 6-8 pm at Saints North

Meeting Adjourned:

Motioned by Angela Thompson; Seconded by Katie Solem/Lauren Schleicher

7:18

Thank you for your time and dedication to helping our students, teachers, and schools! We NEED your help and support! We appreciate your thoughts, efforts, and commitment!

FREE CHILDCARE PROVIDED DURING EVERY MEETING!!

Next PTA Meeting:

Monday, January 14, 2019 at 6:00 pm

Hugo Elementary Media Center