

# Hugo and Oneka PTA - Meeting Minutes

Approved 1/14/19

November 26, 2018 - 6:00pm  
Oneka Media Center

**Call to order:** 6:00 on the dot!

**Quorum met!**

**Board Members and District Attendees in Attendance:** Jason Healy - Hugo Principal, Terry Dahlem - Oneka Principal, Angela Thompson - President, Cassandra Gomez - Vice President, Katie Jones - Secretary, Toni Brandvold - Treasurer, Lauren Schleicher - Treasurer

**PTA Member Attendees:** Ethan Carruthers, Christi Anthony, Kari Milhofer, Katie Solem, Melissa Stuessy, Stephanie Lohmann, Nicole Schmid, Jen Larson

**Non Member Attendees:** Amy Corner, Michelle Allshouse

- **President's Welcome & Introductions**
- **Secretary's Report**
  - meeting minutes now posted on current PTA website as "DRAFT" shortly after meetings
    - this allows parents/teachers access to current information before it becomes outdated/not applicable after approval the following month
    - changed/updated (if needed) and reposted after approval
  - approved October meeting minutes
    - Angela Thompson made a motion; Michelle Allshouse seconded
    - October minutes approved!
- **Treasurer's Report**
  - Still finalizing Cherrydale Farms numbers/payments, but above projected \$25,000 budget!
  - Terry Dahlem motioned; Angela Thompson seconded
  - Approved!
- **Principals' Reports**
  - Jason Healy (Hugo)
    - Hugo/Oneka Strategic Planning
      - Met end of October
      - 24 people including parents, staff, and two 5th grade students
      - Worked tirelessly on our school's mission statement
        - had to be unanimous
        - long but has to meet specific criteria
      - Draft Mission Statement

The mission of Hugo and Oneka Elementary, a trusted leader in student-driven, innovative education, as part of a growing, thriving, tight-knit community that acknowledges our past and embraces our future, is to empower lifelong learners in a loving, compassionate, inviting environment where all feel safe to explore and take risks, by fostering:

- A climate that celebrates and respects diverse people and ideas
- Curious, passionate and confident students who advocate for their own learning
- Social and emotional health and wellness
- Educational opportunities that are authentic, compelling, and relevant
- Active engagement in local and global citizenship
- Tactics/Action Team (about 10 people on each team)
  - Met in early November
  - Working on logistics of how to put tactics into place
  - Tactics
    - We will ensure students discover and actively pursue their passions.
    - We will ensure the social and emotional well-being of our students and other members of the school community.
    - We will ensure students are immersed in authentic and unique experiences that honor diversity and serve our community and world.
  - Reach out to Jason/Terry if interested in joining (still early)
- Kindergarten Information
  - K teachers met with 5 area preschools to work on building bridges
  - preschool teachers asked about bringing pre-k students to Hugo for a tour during the school day
  - working to feel more cohesive- community building, professional development, collaborative inquiry
- Terry Dahlem (Oneka)
  - Started roller-skating in PE
    - started as an all-school reward party
    - evolved into PE unit
      - 3 lessons for each student
      - not in curriculum, but promoting lifelong activities
    - awesome that it randomly coincides with PTA sponsored Roller-Skating event this week
      - thinking that this will significantly increase the attendance
    - \$9.00 donation asked
      - many paid own donation and sponsored others
      - cost of \$5,600, but Terry thinks it will be covered
  - Piggy-backed on Jason's report about the Strategic Planning
    - showed us the district's link to the strategic and facility so that we

can be informed

- link to [Hugo/Oneka Strategic Plan](#)
- [District Facility Plan](#)
- Terry is serving on the district's facilities' planning committee
  - working on needs, not necessarily solutions
  - prioritizing needs
  - how come to solutions?
  - what will community support?
  - Dr. K - hoping that this will be brought to school board by the end of the school year
  - potential bond next fall/following spring
- Election Day
  - building open - feels vulnerable with school open and so many people coming in and out of the building all day long
  - county assigns voting locations; not school district's decision
  - some schools (in other districts) were not in session
    - teacher workday
  - if concerned, contact school board members
    - Ellen Fahey or Deb Beloyed
    - encourage to move the date teacher's work day to election day when planning calendar
      - can be challenging for parents to have a nonschool day mid-week
- Ashland Production - "Press Start"
  - two full casts (orange and white)
  - did open up to some second grade students
  - thanked PTA for support for this awesome partnership
- Long-Lake - Fifth grade field trip
  - split in two different groups this year
    - 1st - Dec. 17-19; 2nd - 19-21st
  - amazing how much the 5th grade students look forward to and cherish this extended trip
  - thanked PTA and ed. foundation for additional support

## 5. President's Report

- Casino Night - Friday, March 29th at American Legion in Hugo
  - meeting Saturday at Caribou in downtown WBL at 11:00
  - looking for people to form a committee to begin planning
    - brand new event - opportunity to help inspire and form
    - please contact Angela Thompson - [angela021774@gmail.com](mailto:angela021774@gmail.com) if interested in helping!
- Thanked Katie Jones, PTA Secretary, for all of her hard work

## 6. Committee Chair Reports

- Fall Fundraiser - Katie Solem
  - still working all of the odds and ends, but profits ~\$27,750

- about \$3,000 direct donations
  - Thanks to Krisi Beck for all of her help!
  - Looking for a new chair - Katie Solem can help, but as a teacher, needs help!
    - Well-oiled machine, plans in place
    - looking to have filled by early spring
    - please connect with Katie Solem or Kristi Beck if interested
- Oneka Book Fair - Kari Milhofer
  - Success!
  - Sold out of many titles and needed Scholastic to restock
  - ~\$12,500 in sales
    - we get more than 50%
      - projected around \$7,000 in Scholastic Dollars
        - can use for classroom/teacher book support
  - 3rd grade math day - increased sales
    - due to high turnout - splitting into two days next year
    - talked about scheduling class times for visiting the book fair, if the events coincide next year
  - working on planning dates for next year
    - will work with Terry about school calendar
- Box Tops - Katie Solem
  - \$426.50 check to come
  - running a contest in December/January
    - sledding party to winning class and principal (weather permitting)
      - Hugo students bussed over to Oneka to join @ sledding hill
      - winners' announced beginning of February
    - next submission early March
- Bingo Night (February 1st) - Stephanie Lohmann
  - Looking for committee emails from last year (Angela found)
  - Krista Kook was last year's chair
  - keeping food shelf/candy bar donations
  - Suggestion to hand out Bingo cards; buy a second (so not hoarded)
  - Stephanie to reach out to last year committee members and passed around a sign-up for more help
    - email Stephanie at [eslohmnn@msn.com](mailto:eslohmnn@msn.com), if interested in helping
- Hugo Book Fair (February 4th-7th)
  - Sue Olsen and Nicole Schmid current chairpeople
    - Last year (kids graduating from elementary)
    - looking for new chairs to shadow this year
      - Katie Jones and Lauren Schleicher volunteered
  - usually earns \$6,000-\$8,000
  - Donuts with Dad (success last year; not sure if will do again)
    - food/drinks donated from Kwik Trip; very successful
  - Dinosaur theme
    - We all can't wait to see Mr. Healy dressed up to promote!
- Casino Night (March 29th) - Angela Thompson

- see President's report above (meeting Saturday 12/1 to start planning)
- Yearbook - Michelle Allshouse
  - price \$17.00 (same as last year)
  - optional upgrades
  - cover deadline this week
  - April 8th big deadline
  - Asked for class lists so can work on portrait pages
    - email Kristy Rockford
  - need photos, photos, photos!!!
    - encouraging teachers to take photos to capture the year
    - Jason sent out a shared folder to teachers - please add to this!
  - contracted to sell 751 copies; sold 774 last year
  - working with 5th grade teachers to help those in need - PTA would like to help support to make sure each 5th grade student gets a yearbook
  - projected income; not set as a fundraiser, but some money to work with
  - Nicole Schmid offered to help setting up an isd.624 email to access Google drive (photos)
- Color Run (May 4th) - Jen Larson
  - shadowed Deb Beloyd last year and feels fairly confident, but needing another person to help launch/organize
    - needs somebody to help within the school day to collect money and update posters
  - working to create a plan
  - looking for someone to also help with calling businesses for sponsorships
    - Jen did alone last year and got quite a few, but could potentially get more donations with a second person calling

## 7. Funding Requests

- Hannah Allen - Oneka Music - Music Conference in February
  - PTA board resolved
  - reimbursement check to come from PTA classroom support
- Amy Corner - 2nd Grade Oneka - bussing to Keystone Senior Center
  - fall difficult to walk (kids still young; weather can be challenging)
    - safety
  - great experience
    - play games; read books
    - cross-generational
    - great community building
    - exposure for our school
- Amy brought a request from Deb Thibault
  - Oneka school-wide book - "Because Of Winn-Dixie"
    - ~\$750 - a book for every student plus each teacher
    - Jason suggested we approve up to \$800
- Jason Healy made a motion to approve both Amy and Deb's requests; Angela Thompson seconded
- Both requests approved!

## 8. PTA in the Digital Age

- Website - Lauren Schleicher
  - Research Findings
    - Weebly
      - \$96-140 annual fee
      - maintenance fee
    - Google Site - domain?
      - resources for support
      - Nicole Schmid will investigate
      - Michelle Allshouse- thought a domain is about \$12
  - Shared findings from Lincoln Elementary PTA website (use Weebly)
    - help clarify for parents
      - goals
      - purpose
      - what do with money??
    - location map
    - meeting dates
    - board and minutes
    - volunteer button
      - time, talents, tangible
    - donation button
      - PayPal - look into fee
    - fundraisers
    - social events
    - additional links
      - lunch menu
      - school website
      - district website
      - FeePay
  - Logistics
    - visuals
    - assistance in getting this built
      - Ethan Carruthers - has time; expertise from wife
      - Michelle Allshouse - willing to help with her expertise
    - reaching out to chairpeople and volunteers to supply information
    - Terry suggested using a platform that is most comfortable to those designing (fee is nominal)
      - PTA is HAPPY to support!
- Like us on Facebook!
  - Search for “Hugo/Oneka Elementary PTA”
  - updating as needed
  - looking for PTA event photos

## 9. Open Forum - nothing brought up/discussed

**Notes/Reminders:**

- Roller-Skating - THIS Thursday from 6-8 pm at Saints North

**Meeting Adjourned:**

Motioned by Angela Thompson; Seconded by Katie Solem/Lauren Schleicher  
7:18

**Thank you for your time and dedication to helping our students, teachers, and schools! We NEED your help and support! We appreciate your thoughts, efforts, and commitment!**

**FREE CHILDCARE PROVIDED DURING EVERY MEETING!!**

Next PTA Meeting:  
Monday, January 14, 2019 at 6:00 pm  
Hugo Elementary Media Center